

Sample Payment Terms and Conditions Template

By purchasing any products or services from [Your Company Name] ("we," "us," "our"), you agree to the following payment terms and conditions:

Payment Methods

We accept the following forms of payment:

[List Accepted Payment Methods: Credit Cards, PayPal, etc.]

Pricing

All prices for products and services are listed in [Currency, e.g., USD] and are subject to change without notice. Prices applicable to your order are those in effect at the time of your purchase. Any applicable taxes, fees, or charges will be calculated at checkout and added to your total.

Billing Information

You agree to provide current, complete, and accurate billing information, including your full name, address, phone number, and valid payment details. You are responsible for maintaining this information to ensure successful processing of your payments.

Subscription and Recurring Payments (If Applicable)

Certain services may be offered on a subscription basis. By enrolling in a subscription plan, you authorize us to charge your payment method on a recurring basis at the agreed-upon intervals (e.g., monthly, annually). You may cancel your subscription at any time by [Insert cancellation process].

Failure to cancel before the next billing cycle will result in the charge for the next term.

Late Payments and Failed Transactions

If your payment method is declined or fails, we will notify you and attempt to process the payment again. If the payment is not successfully made within [Number of Days] days, we reserve the right to suspend or terminate access to your account or services.

Refunds

Our refund policy is outlined in the [Refund Policy Section or Link]. Please review it for details regarding eligibility for refunds.

Chargebacks

You agree to contact us in the event of any payment dispute before initiating a chargeback with your financial institution. If a chargeback is initiated without first contacting us, we reserve the right to terminate your account and pursue legal action where applicable.

Changes to Payment Terms

We reserve the right to modify these payment terms at any time. Any changes will be

posted on this page, and your continued use of our services constitutes acceptance of the updated terms.

PRO TIP: Save your time and take the guesswork out of the legal jargon with the professional [terms and conditions generator](#) trusted by thousands of businesses.